

AxisCare

Offline Mode



1

What is offline mode?

Offline mode allows you to use AxisCare like normal when you have no connection, including clocking in, out, and completing shift notes.

2

When should I use offline mode?

Offline mode can be used anytime you have little to no connection that is resulting in difficulty using the app normally.

3

How do I turn on offline mode?

When you have no signal, the app will automatically go into offline mode. If you have some or weak signal, you can instead force the app into offline mode by entering airplane mode and turning off wi-fi.

4

Additional tips

Location limits still apply while you are in offline mode. If you try to clock in or out at an unapproved location, it will notify you once you return to connection that your clock in/out was rejected. Notify the timesheets chat in app ASAP if this occurs so they can correct the shift.

You **cannot** schedule new shifts while in offline mode. Always be sure to pre-schedule your shift before you leave connection or before turning on offline mode.